



The Kerala Non Resident Keralites Welfare Board

**Ground Floor, Manikanta Towers, Near Tennis Club
Jawahar Nagar, Thiruvananthapuram-695003.**

www.pravasiwelfarefund.org

phone - +91 471 3013401, 3013402.

Tender Number : 01/ID-35/KNRKWB/2010

10/03/2010

Printing and Supply of ISO Standard PVC ID Cards of specific size and thickness with multicolour printing to Kerala Non Resident Karalites Welfare Board (KNRKWB) with Registered Office at Ground Floor of Manikanta Towers, (Just below of SBI Jawaharnagar branch), Kawdiar, Thiruvananthapuram as per requirement.

Technical Specification:

ID CARD Preparation/ Personalisation:

1. ISO Standard PVC Cards
2. Size:54x 86mm, Thickness:0.76mm, Edges in round corners
3. Inside Multicolour, dual side printing as per design provided by Kerala Non Resident Karalites Welfare Board.
4. Initially the order for personalization will be for 30,000. Thereafter as per actual monthly requirement from KNRKWB
5. Card has to be personalized and to return to KNRKWB with in 10 days
6. Quality of each card are to be identical with the sample approved by KNRKWB.
7. Mode of Payment: On monthly basis subject to completion of supply of each lot and after certification from KNRKWB
8. The Photographs in jpg or tiff format and member details in excel format will be provided by KNRKWB.
9. The Supplier has to enter in to a contract with KNRKWB to be valid for a period of 1 year and the rate once accepted can not be changed during the period of contract.
10. The price offer with terms & conditions, samples etc with EMD of Rs.10,000/- in the form of DD payable to Kerala Non Resident Karalites Welfare Board, Thiruvananthapuram on or before 3p.m , 24-03-2010.
11. The tenders will be opened at 3.30p.m same day.

Terms & Conditions:

1. The participant should have atleast 2 years experience in the printing & supply of ID Cards and the details of Clients should be given as annexure to the price offer.
2. The rate should be quoted for per card with VAT & Cess to be shown separately.
3. The EMD of unsuccessful tenderers will be returned immediately after the formalities have been completed and the EMD of the successful tenderer will be returned as soon as the Security Deposit is submitted.
4. The supplier has to enter in to an agreement with KNRKWB in Rs.50/- worth stamp paper, for ensuring the prompt delivery and applicability of approved rate for a period of one year. Thereafter the contract will be extended on mutual consent or will go for fresh tendering as per norms.
5. The Supplier should submit Security Deposit of Rs.25,000/- in the form of DD favoring KNRKWB, Tvpm to be valid for 1 year.
6. The finished Cards should be supplied at KNRKWB, Tthiruvananthapuram within the agreed delivery time
7. If the cards are found to be of sub standard or not as per agreed specification, the cards will be summarily rejected and the contract will be cancelled and further steps to find out alternate supplier will be taken with out further intimation.

Sd/-

**Chief Executive Officer
For Kerala Non Resident Karalites Welfare Board**